

SHAKARIM UNIVERSITY

1934

**EDITORIAL POLICY
SCIENTIFIC JOURNAL
«Shakarim Journal of History»**



NON-PROFIT JOINT STOCK COMPANY «SHAKARIM UNIVERSITY»		
QMC Level 3 document	Editorial Policy	RP 042-2.03-2026
Editorial Policy of the scientific journal «Shakarim Journal of History»	Revision No. 2 of 27.04.2026 supersedes Revision No. 1 of 04.04.2024	


APPROVED
 Chairman of the Board – Rector
 D. Orynbekov
 27 >> 2026


**EDITORIAL POLICY
 SCIENTIFIC JOURNAL
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**Semey
 2026**

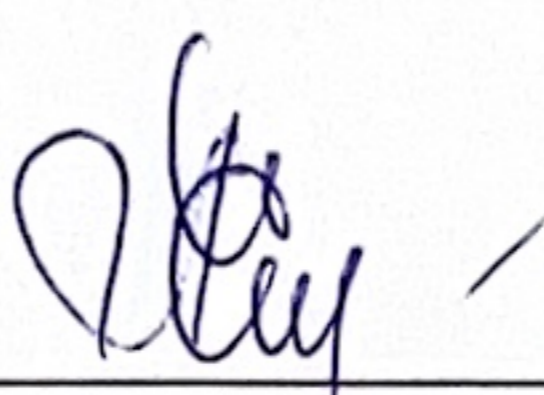
Introduction

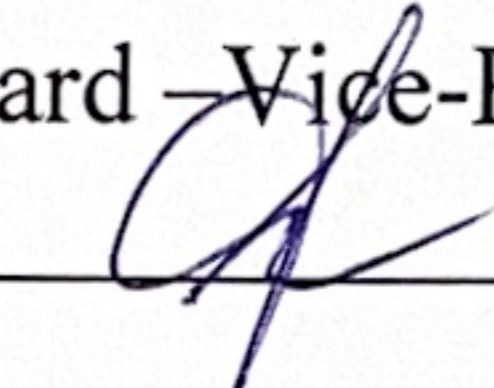
1 DEVELOPED

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3 INTRODUCED to replace Revision #1 dated 4 April 2026

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1 GENERAL PROVISIONS

1.1 General information about the journal

The scientific journal "Shakarim Journal of History" (here in after referred to as the journal) is registered with the Ministry of Culture and Information of the Republic of Kazakhstan with the registration number KZ58VPY00124794 dated 24.07.2025. Previously, the journal was called "Bulletin of Shakarim University. Historical Sciences series" and has been published since 1997.

The scientific journal is intended for researchers, teachers, undergraduates, doctoral students, and students. The founder and publisher of the journal is NAO "Shakarim University" (here in after referred to as the University).

The journal has a developed and approved cover and title page indicating the university, output data of the issue, ISSN, editorial board, editorial policy, publication ethics and website.

The journal is published 4 times a year.

Journal articles are registered in the CrossRef database and each author's article is assigned a DOI-a digital object identifier that is used to provide citation, reference, and access to electronic documents.

The editorial board of the journal includes leading Kazakhstani and foreign scientists.

The journal follows the policy of information openness and accessibility of authors' publications; articles are published on the journal's website in full-text access.

The purpose of the journal is to publish the results of scientific research on topical issues of history that are new, contribute to the development of historical science, and create an open scientific discussion among scientists and researchers.

1.2 Basic terms

An author is a person or group of persons (collective of authors) involved in the creation of a publication of the results of scientific research.

Editor-in-Chief is a person who heads the editorial board and makes final decisions regarding the production and publication of the journal.

Publisher – a legal entity or individual that publishes a scientific publication.

Scientific article – completed and published author's work.

Plagiarism – deliberate attribution of authorship of someone else's work of science or art, other people's ideas or inventions. Plagiarism may be a violation of copyright and patent laws and, as such, may result in legal liability.

Forms of unfair borrowing also include the presentation of text, data or scientific results obtained using artificial intelligence systems, without properly indicating the fact of their use.

Editor – a representative of a scientific journal or publishing house who prepares materials for publication, as well as supports communication with authors and readers of scientific publications.

Editorial Board – an advisory body consisting of a group of authoritative persons that provides the editor-in-chief with assistance in selecting, preparing and evaluating works for publication.

Reviewer – an expert acting on behalf of a scientific journal or publishing house and conducting scientific expertise of author's materials in order to determine the possibility of their publication.

Manuscript – an author's work submitted for publication to the editorial office, but not published.

2 EDITORIAL POLICY OF THE JOURNAL

2.1 Borrowing and plagiarism

The editorial board of the journal checks the received articles for originality. Authors should make sure that their work is original. If the authors used the work and/or words of other authors, the borrowings must be correctly drawn up with the obligatory indication of the source.

Plagiarism takes various forms: from publishing someone else's article as your own, to copying or paraphrasing essential parts of someone else's work without reference to the source, as well as appropriating the results of research conducted by other authors. Plagiarism in all its forms is unethical publishing behavior and is unacceptable.

Unfair borrowing also includes the presentation of text, data, or scientific results created using artificial intelligence (AI) systems without proper disclosure of their use. The use of AI does not release the authors from responsibility for the content of the work.

If numerous borrowings are found, the editorial board acts in accordance with the recommendations of the Committee on Publication Ethics. Manuscripts that do not meet the journal's requirements for the design and originality of the text (based on the results of a plagiarism check) are returned to the authors for revision and re-submission.

Articles are not allowed for publication if the percentage of originality is less than 75%.

In the process of submitting an article, the author must confirm by marking the corresponding application in the electronic system of the journal (or in the cover letter) that the submitted material has not been previously published, is not under consideration in another scientific journal, and has not been sent to other publications for publication.

When quoting publications of the Shakarim Journal of History, the editors ask you to indicate the full URL of the relevant material posted on the official website of the journal.

2.2 Review process

The editorial board reviews all articles submitted to the editorial office that correspond to the subject of the journal, with the aim of their expert evaluation.

An article submitted to the editorial board of the journal is reviewed by the editorial board of the journal for compliance with its thematic profile of the journal, design requirements and originality indicator based on verification using the anti-plagiarism system. If the editorial board makes a positive decision to accept the article for review, it is sent for review. Leading scientists in the relevant field of scientific knowledge are involved in reviewing articles submitted for publication.

The review type is double-blind review. The manuscript is submitted to the reviewer via the electronic platform of the journal without specifying the name, position, or place of work of the author(s). Reviewers are notified that the materials sent to them are not subject to disclosure. The review is conducted confidentially for the authors and is closed in nature.

The reviewer has the right to refuse to review in the event of a conflict of interest.

The review period may not exceed one month from the date of receipt of the manuscript by the editorial office.

The review covers the following issues:

- whether the content of the article corresponds to the subject area of the journal.
- whether the content of the article corresponds to the topic stated in the title;
- whether the content of the article has a scientific novelty;
- what exactly are the positive aspects, as well as the disadvantages of the article, what corrections and additions should be made by the author (if any).

The reviewer has the right to make recommendations to the author(s) on how to improve the article. The reviewer's comments and suggestions should be objective and principled, aimed at improving the scientific and methodological level of the article. The final part of the review should contain reasonable conclusions about the article as a whole and a clear recommendation containing one of the following options:

- accept an article for publication in the journal.
- accept the article for publication in the journal after revision, taking into account comments (minimal revision).
- accept the article for publication in the journal after a significant review and re-examination by reviewers;
- do not recommend the article for publication.
- reject the submitted manuscript without the right to resubmit it.

In the event of a negative assessment of the article as a whole, the reviewer must convincingly justify their conclusions. If the review contains recommendations for correction and revision of the article, the author посредством электронной платформы журнала is sent the text of the review via the electronic platform of the journal with a proposal to take them into account when preparing a new version of the article or to refute them in a reasoned (partially or completely) way.

The author (s) is given 5 days to complete the review from the date when the editorial board sends a message with recommendations. If the revised manuscript is sent later than this deadline, the editorial board considers the manuscript as newly received.

The author (s) have the right to refuse to respond to comments, make changes to the manuscript and re-send it to the editorial office of the journal. If the author receives a response to all reviewers' comments, makes changes to the manuscript, and sends it back to the journal's editorial office, the scientific editor sends all materials to the reviewer (s) for re-reviewing.

If there are two negative reviews, the manuscript is rejected from publication in the journal. The editor notifies the author (s) of the refusal to publish, and sends the reviewers' conclusions.

The final decision on the expediency and timing of publication after reviewing is made by the editor – in-chief, and if necessary-by the editorial board of the journal. The editorial board of the Shakarim Journal of History in forms the author(s) about the decision made through the electronic platform of the journal.

Reviews of manuscripts are stored for three years in electronic format on the electronic platform of the journal.

2.3 Free Access Policy

The scientific journal "Shakarim Journal of History" provides free and open access to its publications through the official website, which contributes to the wide dissemination of research results and the development of international exchange of scientific knowledge.

The official website of the journal contains the necessary information for authors and readers: the review procedure and conditions for publishing articles, the procedure for reviewing manuscripts, requirements for article design, publication ethics, information about the editorial board, contact details.

Readers and authors can get acquainted with electronic versions of the current issue of the journal and archives for previous periods.

2.4 Copyright and licensing

The editorial board of the journal follows the Law of the Republic of Kazakhstan "On Copyright and Related Rights" and relevant international agreements.

The authors retain their copyright and grant the Shakarim Journal of History the right to first publish the manuscript. The author has the right to copy and distribute the material on any medium and in any format, provided that the corresponding link to the journal is provided. Readers and users can freely copy, distribute and adapt the material, provided that they indicate the authorship of the work and a link to this journal.

Copyright implies the integrity and responsibility of each co-author who has made a significant contribution to the writing of the article.

The author has the right to store his / her publications in an institutional or other repository of his / her choice, provided that the corresponding link to the journal's website is provided.

2.5 Privacy Policy

Information about authors – their names, affiliation, contact information, information about their position and academic degree, as well as links to identifiers of authors' profiles in international databases-is placed in the article in the "Information about authors" section.

The names and email addresses indicated on the journal's website are used exclusively for the purposes related to the journal's activities and are not passed on to third parties or organizations.

3 CONTACT DETAILS

Founder: Non-profit Joint-Stock Company "Shakarim University"

Editorial office address: Republic of Kazakhstan Abay region, Semey, Kashagan Street 2, Room 211

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application

Sample review of a scientific article

Article title:

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Evaluate each item by filling in the appropriate fields.

	Estimated parameter	Low	Medium	High
1	Relevance of the research topic			
2	Contribution to the scientific field			
3	Readability of the article, readability of the article for a non-specialist			
4	Level of results and methods			
5	Figures , tables, graphs, references are given correctly			
6	Completeness and quality of the bibliographic list, limitation of self-citation			
7	Compliance with the journal topic			

Note: The article must be original and new. The abstract should not repeat the content of the article, should not contain references to the text of the work and the list of references, should be a brief summary of the content of the article, reflecting its features, specifics, novelty and conclusions. The author must clearly follow the research structure.

Conclusion:

At the end of your review, we ask you to choose one of the following recommendations for the manuscript of the article (you can select the answer in font, underline or circle the item number; you can comment on the selected item):

- recommend accepting the article for publication in the journal.
- recommend accepting the article for publication in the journal after revision, taking into account the comments;
- do not recommend the article for publication.
- reject the submitted manuscript without the right to resubmit it.